



## EXECUTIVE DIRECTOR'S REPORT

March 1, 2023 to March 31, 2023

- Receive correspondence from Melinda, from the Padre Island Baptist Church, that the church will be discontinuing offering use of the church rooms for meeting venues as of the end of July of 2023. I am beginning the search for a new Board meeting and annual meeting venue.\
- Contacted by and began working with Christine Magers, CWB, with Balcones Field Service, regarding preliminary proposal on future maintenance dredging and bulkhead permit extension of time and amendment request for Permit SWG-1996-0290.
- Demolition of the Cobo de Bara asphalt, in preparation of concrete resurfacing, began the week of March 28<sup>th</sup>.



- City Contractors completed the installation of two small shade structures and a water fountain. In the process of construction, the contractors damaged the Billish Park irrigation system. Irrigation repairs have been scheduled and the cost of the repairs will be invoiced to the City of Corpus Christi. Estimated cost of the repairs came in at \$3,401.29. The invoice was submitted to the Parks & Recreation Department for Reimbursement to the POA.



- The 2023-2024 insurance renewal proposal for the April 1, 2023 renewal was completed and submitted to the Board for approval. The annual insurance renewal proposal was approved by the Board, with a 2.5% increase from the previous premium year. Premium year 2023/2024 coverage was bound.
- The 2023-2024 Employee Health Insurance renewal for 2023-2024 was completed. The renewal date was April 1, 2023. The POA currently maintains one employee on health benefits. The 2023/2024 premium increase was 17% over the 2022/2023 premium year.

- Began preliminary search for local professional contract project management firms with bulkhead engineering and/or construction and repair experience as an option for the POA Board as contract consultants/bulkhead project manager in addition to the option of hiring a POA employee/staff member.
- Submitted Forms to the USPS to recover a balance of \$501.00 from a dormant postal account. Remittance check is currently being processed and will be sent to the POA.
- Obtained a one-month drought exemption from the City of Corpus Christi for Billish Park to allow watering of the park.
- The PIPOA's CAI group membership roster has been updated.
- Executive Director registered for and will be attending the 2023 CAI Nation Conference May 16<sup>th</sup> – May 19<sup>th</sup>.