



EXECUTIVE DIRECTOR'S REPORT

January 1, 2023 to January 31, 2023

- 2023 CAM Fee statements were processed and mailed out to POA Members on January 6th.
- Submitted the 2023 Billish Park City Contribution invoice for \$14,700.00 to Parks & Rec Department.
- City Contractors completed the installation of two small shade structures and a water fountain. In the process of construction, the contractors damaged the Billish Park irrigation system. Irrigation repairs have been scheduled and the cost of the repairs will be invoiced to the City of Corpus Christi.



- Currently working with Chris Nesloney, with Higginbotham, on community insurance audits and application for the upcoming 2023-2024 insurance renewals. Annual insurance renewal is April 1, 2023.
- Currently working with Kim Heinrich, with Higginbotham, on the 2023-2024 Employee Health Insurance renewal for 2023-2024. The renewal date is April 1, 2023.
- A new Doggie Pottie station was installed in Billish Park, near the gazebo, where large concentrations of dog feces have routinely been observed. The doggie pottie station at MaryAne's way was also repaired.



- In accordance with the newly adopted collections policy, the Notice of Lien Letter has been programmed into the TOPs system. The first set of letters is scheduled to be sent out, by both regular and certified mail, the first week of April, 2023.
- The POA Office implemented the new Boat Ramp Parking Permit Policy. The new windshield stickers arrived and were made available for purchase January 30th.