

MINUTES - 2018-2109 COMPLIANCE COMMITTEE
DECEMBER 12, 2018 – POA OFFICE

The December meeting of the 2018-2019 Compliance Committee was held at the POA office, on December 12th, 2018 at 6:00 pm.

Six committee members present. Two community members addressed the committee along with President Jones and Executive Director Smock.

The committee spent most of the time discussing changes to Article 46 in the Board Policy Manual. We had decided last month to use this as a starting point as we did our work.

So far, most of the committee's time has been spent working to define and write procedures for the POA compliance department to use while carrying out their duties.

As of today:

A Member fills out and signs a complaint form. Committee voted 3–2 to keep complainant's identity anonymous.

POA compliance determines if complaint is a violation.

If so, a letter is sent. If not, complainant is so notified.

If no response, POA will make reasonable attempt to find out why.

If property owner flatly refuses, stronger measures can be taken.

Complainant is to be informed as to the status of complaint.

ALWAYS SUBJECT TO CHANGE UNTIL A FINAL RECOMMENDATION IS DONE.

Committee to recommend Board appoint three members to be on a standing Compliance Committee. This committee will work with Executive Director to determine any and all courses of action depending on each "individual" situation and violation.

Committee to recommend a two-tier appeal process. First appeal to committee and if requested, a second appeal to the board. Board ruling final.

Committee to recommend that POA compliance employees only work on violations that are brought by a member filing and signing a complaint form. Not to drive around and look for violations.

Committee to recommend POA send out, to all new property owners, a copy of the Articles of Incorporation, By-laws and Covenants for their property.

Committee to recommend POA work on an educational project of some kind to work to educate property owners on how to be a good neighbor.

Meeting was adjourned at 7:00 pm.

Chairperson

ALAN RICKERTSEN