

Architectural Control Committee – Meeting Minutes – FINAL

Date: October 13, 2021

Location: PIPOA Office, 14015 Fortuna Bay Drive

1. Call to order

- a. ACC Chair David Heitzman called the meeting to order at 5:40 PM.

2. Roll call

- a. In attendance:
 - i. ACC: David Heitzman, Bill Hibbs, Josh Senecal, Michael Hall
 - ii. BOD: Marvin Jones
 - iii. Staff: Heather Cooley Coxé
- b. Not in attendance:
 - i. Charlie Guzman, Michael Hall

3. Approval of Meeting Minutes

- a. The August 2021 – Amended and September 2021 meeting minutes were approved.

4. Member Comments

- a. Majid Shafinury, 15602 Gypsy Street, discussed a proposed new home construction project. The ACC could not decision the project without an application and drawings.

5. Old Business

- a. ACC Guidelines
 - i. There was continued discussion about the ACC Guidelines. The ACC is considering consolidating its guidelines forms and requirements for review and approval to one form/project type. Marvin Jones reviewed an opinion from PIPOA Attorney Greg Cagle.
- b. E & O Policy
 - i. The ACC requested to review the PIPOA's Directors E & O Policy.
 - ii. The ACC reviewed the PIPOA's E & O Policy and is satisfied the policy covers the ACC as committee members as defined in the policy. Marvin Jones provided an overview of Texas Civil Practice and Remedies Code, Title 4, Chapter 84.

6. New Business

7. Review of Applications and Variances

- a. The ACC reviewed application requests. See attached ACC Application Report.

8. Next Meeting Date

- a. The next ACC meeting is scheduled for November 10, 2021 at 5:30 PM at the POA office.

9. Adjourn

- a. Bill made a motion to adjourn the meeting. Josh seconded. The meeting was adjourned at 7:45 PM.