

Architectural Control Committee – Meeting Minutes – FINAL

Date: September 15, 2021

Location: PIPOA Office, 14015 Fortuna Bay Drive

1. Call to order

- a. ACC Chair David Heitzman called the meeting to order at 5:35 PM.

2. Roll call

- a. In attendance:
 - i. ACC: David Heitzman, Bill Hibbs, Josh Senecal
 - ii. Staff: Heather Cooley Coxé
- b. Not in attendance:
 - i. Charlie Guzman, Michael Hall

3. Approval of Meeting Minutes

- a. The August 25, 2021 meeting minutes will be amended to include an update about four applications previously approved with conditions. The applications were later approved with no conditions, following a second review conducted on 08/27/21. The amended minutes will be reviewed by email and/or at the October meeting.

4. Member Comments

- a. Kursten Remer, 15814 Portillo Drive, discussed a fence request.
- b. Majid Shafinury, 15602 Gypsy Street, discussed a proposed new home construction project. The ACC could not decision the project without an application and drawings.

5. Review of Applications and Variances

- a. The ACC reviewed application requests. See attached ACC Application Report.

6. Old Business

- a. ACC Guidelines
 - i. Discussion was held regarding the proposed changes to the ACC Guidelines document (completed in 12/2020) and subsequent review by PIPOA Board Attorney Greg Cagle (completed in 07/2021). A second draft has since been prepared, based on the legal review and changes from the 2021 Texas Legislative Session. The ACC will review/discuss the second version at the October meeting.
 - ii. The ACC also discussed the multiple outstanding requests for 1) language for disapproval notices to owners based on changes from the 2021 Legislative Session that went into effect on 09/01/2021, and 2) the architectural/legislative package offered by Cagle Pugh.

7. New Business

- a. The ACC requested to review the PIPOA's Directors E & O Policy.
- b. Heather updated the ACC on the 09/02 meeting with the Director of Development Services and Building Officials. The purpose of the meeting was to confirm the recently established IB008 Drainage Policy was in full effect. Drew Diggins, board member, and Heather attended the meeting.

8. Next Meeting Date

- a. The next ACC meeting is scheduled for October 13, 2021 at 5:30 PM.

9. Adjourn

- a. Bill made a motion to adjourn the meeting. Josh seconded. The meeting was adjourned at 7:30 PM.