

Architectural Control Committee – Meeting Minutes – **DRAFT**

Date: October 12, 2020

Location: PIPOA Office, 14015 Fortuna Bay Drive

1. Call to order

- a. ACC Chair David Heitzman called the meeting to order at 5:30 PM.

2. Roll call

- a. IN ATTENDANCE:
 - i. ACC: David Heitzman, Michael Hall, Bill Hibbs
 - ii. BOD: Marvin Jones
 - iii. Staff: Heather Cooley Coxee, Jim Smock
- b. ABSENT:
 - i. ACC: Robert Pruski

3. Approval of Meeting Minutes

- a. The September 14, 2020 meeting minutes were approved.

4. ACC Applicants

- a. Charlie Guzman, prospective ACC member, was not able to attend the meeting due to a last-minute conflict. He is expected to attend next month's ACC meeting.

5. Member Comments

- a. There were no member comments.

6. Review of Applications and Variances

- a. The committee reviewed 13 applications for construction.

7. Old Business

- a. The committee reviewed the active covenant violation report. No further action was taken.

8. New Business

- a. The number of ACC members to decision a request for construction was reduced from three to two members, effective September 28th.
- b. The PIPOA reviewed its planned inspection process for waterside lots.
- c. The PIPOA requested the ACC draft a communication regarding construction expectations, to provide to all contractors doing business within the PIPOA.

9. Next Meeting Date

- a. The next ACC meeting is scheduled for November 10, 2020 at 5:30 PM at the PIPOA office.

10. Adjourn

- a. David Heitzman made a motion to adjourn the meeting. Bill Hibbs seconded. The meeting was adjourned at 7:30 PM.