

# Architectural Control Committee – Meeting Minutes – FINAL

Date: May 4, 2022

Location: PIPOA Office, 14015 Fortuna Bay Drive

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## 1. Call to order

- a. ACC Chair David Heitzman called the meeting to order at 5:30 PM.

## 2. Roll call

- a. In attendance:
  - i. ACC: David Heitzman, Bill Hibbs, Charlie Guzman
  - ii. BOD/STAFF: Heather Cooley Coxe
- b. Not in attendance:
  - i. ACC: Charlie Guzman, excused; Michael Hall, excused

## 3. Approval of Meeting Minutes

- a. The April 2022 meeting minutes were approved.

## 4. Member Comments

- a. Andrew Esbaugh, 13906 Sea Anchor Street, shared his concerns about the height of the foundation for the new home under construction at 13902 Sea Anchor Street. He also inquired about retaining wall features for land lots.

## 5. Old Business

- a. Raft at Encatada: PIPOA Compliance inspected and determined the raft is in mooring limit.
- b. Washout on Dorsal: PIPOA Bulkhead Contractor inspected and identified washouts. PIPOA is waiting for the owner to remove the concrete walkway adjacent to bulkhead to repair.
- c. Per Board President Marvin Jones, the owners of the townhomes under construction on Fortuna Bay will be converting the lots back to four lots. The townhomes will be grouped under a condo regime.
- d. The ACC inquired about the Board schedule for the appeal requested by the owners of 14205 Jackfish Avenue.

## 6. New Business

- a. A member reached out with concern about the ACC Meeting Agendas and Minutes on the website. The ACC confirmed that all agendas and minutes are provided to the PIPOA for posting to the website.
- b. Discussion was held about the PIPOA instituting a new ACC process without notifying the ACC and doing so after a verbal discussion and email confirmation to not do it. The ACC requests this action be reversed.

## 7. Review of Applications and Variances

- a. The ACC reviewed application requests.

## 8. Next Meeting Date

- a. The next ACC meeting is scheduled for June 8, 2022 at 5:30 PM at the POA office.

## 9. Adjourn

- a. Bill Hibbs made a motion to adjourn the meeting. Michael Hall seconded. The meeting was adjourned at 7:15 PM.