

Architectural Control Committee – Meeting Minutes

Date: March 6, 2023

Location: PIPOA Office, 14015 Fortuna Bay Drive

1. Call to Order

- a. David Heitzman called the meeting to order at 5:30 PM.

2. Roll Call

- a. In attendance: David Heitzman, Bill Hibbs, Josh Senecal
- b. Not in attendance: Charlie Guzman, Michael Hall
- c. Board/Staff: Marvin Jones, Heather Cooley Coxie (second half of meeting)

3. Approval of Meeting Minutes

- a. The February 2023 meeting minutes were approved.

4. Member Comments

- a. None

5. Old Business

- a. Structures Beyond Mooring Areas/License to Encroach
 - i. At its February 2022 meeting, the Board of Directors created an ad hoc committee to further study its motion to authorize structures beyond a platted mooring area. ACC members Bill Hibbs and Josh Senecal will serve on this new Board committee.
 - ii. In December 2022, the Board approved a motion to allow structures beyond a platted mooring area and onto PIPOA submerged land, providing a fee structure and annual license requirement. Also in December and in an effort to assist owners and the Board, the ACC drafted policies and procedures to complete the license application and conditions of an extension. To date, the Board has not decisioned the P & P, which causes a delay in the “License to Encroach” program to be operational.
- b. Silting/shoaling sand at 14451 Leeward Drive (at Granada).
 - i. No updates received.

6. New Business

- a. Disclosures
 - i. The ACC is a perfect record. In a review of 2+ years of applications, ACC members who served as an owner’s engineer recused themselves 100% of the time from any application decisions. 36 applications total. Report attached and provided to Board.
 - ii. The ACC drafted a Disclosure Policy Motion that, among other things, ensures that no person who receives remuneration for certain services may lobby or pressure the ACC for any motion, resolution or policy related to their services. The draft policy was a task of the Ad Hoc committee created by the Board at its February 2023 meeting. Board members Sandy Graves and Frank Stover and ACC member Bill Hibbs serve on the committee.

7. Review of Applications

- a. The ACC reviewed applications.

8. Next Meeting Date

- a. The next ACC meeting is scheduled for April 3, 2023 at 5:30 PM at the POA office.

9. Adjourn

- a. Bill Hibbs made a motion to adjourn the meeting. Josh Senecal seconded. The meeting was adjourned at 7:15 PM.

Architectural Control Applications - 2023																										
ACC Applications - Disposition Status																										
	January		February		March		April		May		June		July		August		September		October		November		December		TOTAL	
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
Approved	10	67%	36	80%	24	71%																			70	74%
Approved with conditions	0	0%	1	2%	1	3%																			2	2%
Disapproved	0	0%	0	0%	0	0%																			0	0%
Additional info required	0	0%	0	0%	3	9%																			3	3%
Incomplete	5	33%	8	18%	6	18%																			19	20%
Total Applications - DECISIONED ¹	15	100%	45	100%	34	100%	0	0%	0	0%	0	0%	0	0%	0	100%	0	0%	0	0%	0	0%	0	0%	94	100%
Pending ²																										
Total Applications - <u>PENDING & DECISIONED</u> ³																										

ACC Applications - Improvement Type (Decisioned apps EXCLUDING those in Add'l Info Required, Incomplete & Pending categories)																										
	January		February		March		April		May		June		July		August		September		October		November		December		TOTAL	
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
Addition/Rebuild/Remodel	0	0%	0	0%	0	0%																			0	0%
Boat Lift	0	0%	0	0%	0	0%																			0	0%
Commercial	0	0%	3	8%	2	8%																			5	7%
Deck/Dock/Lift	4	40%	13	35%	6	24%																			23	32%
Duplex - Water Access (Land)	0	0%	0	0%	0	0%																			0	0%
Duplex - Water Front (Canal)	0	0%	0	0%	0	0%																			0	0%
Fence/Wall	1	10%	6	16%	3	12%																			10	14%
Inground Pool	2	20%	2	5%	8	32%																			12	17%
License to Encroach	0	0%	0	0%	0	0%																			0	0%
Modification	0	0%	2	5%	0	0%																			2	3%
Multi-family - Water Access (Land)	0	0%	1	3%	1	4%																			2	3%
Multi-family - Water Front (Canal)	0	0%	1	3%	1	4%																			2	3%
Pre review/Exception/Mooring/Other	1	10%	2	5%	1	4%																			4	6%
Shade Structure	1	10%	3	8%	3	12%																			7	10%
Single family - Water Access (Land)	1	10%	1	3%	0	0%																			2	3%
Single family - Water Front (Canal)	0	0%	1	3%	0	0%																			1	1%
Solar Panels	0	0%	2	5%	0	0%																			2	3%
Storage Shed	0	0%	0	0%	0	0%																			0	0%
Total DECISIONED (<u>excludes</u> ADD'L INFO, INCOM & PENDING)	10	100%	37	100%	25	100%	0	100%	0	100%	0	100%	0	0%	0	100%	0	100%	0	100%	0	0%	0	0%	72	100%

¹ All applications are **decisioned** by at least three (3) members of the ACC.

² **Pending** applications have been processed by coordinator but not yet decisioned by the ACC.

³ Sum of all **decisioned** and **pending** applications at specific time.

