

# Architectural Control Committee – Meeting Minutes

February 8, 2024

5:30 PM – 6:30 PM

POA Office, 14015 Fortuna Bay Drive

---

## 1. Call to order

- a. Rick McGinley called the meeting to order at 5:30 pm

## 2. Roll call

- a. ACC: Rick McGinley (ACC Chair), Mark Dragoo, Tom Stull, Natasha Muse, Amber Hagopian, and Jordan Ledford (ACC Coordinator)

## 3. Approval of Meeting Minutes

- a. January meeting minutes were approved by Mark Dragoo, Tom Stull, and Rick McGinley.

## 4. ACC Member Report

- a. Jordan Ledford (ACC Coordinator) discussed January's ACC Member Report. This report tracks the number of applications each Committee member decisions each month. Report was created to ensure that committee members were actively involved while serving on the ACC. Rick McGinley asked to have a report created.

## 5. Member Comments

- a. Rick McGinley welcomed the newest member Amber Hagopian to the ACC Committee. He provided a run down of the ACC process.
- b. Natasha Muse discussed allowing property owners to build structures past their front build lines.
- c. Mark Dragoo confirmed the distance structures are going to be allowed to be from the bulkhead. ACC is wanting structures to at least be 2 ft from the bulkhead.

## 6. Old Business

- a. Compliance- If any property is in question because of building violations the members are required to provide the physical address and/or pictures. Compliance was asked to check Captain Kidd for multiple properties building without written ACC approval and upon checking only one property was building, and owner received written approval from the ACC.
- b. Project Violation Report- Rick McGinley requested to have a report created to track the number of property owners who have either built without written ACC approval, don't follow approved plans, and any properties that have building violations.
- c. Review of pending ACC applications from January. 15425 Grass Cay Ct and 15117 Dasmarrinas.

**7. New Business**

- a. Proposed changes to ACC Guidelines will be sent to the board of directors for approval.

**8. Next Meeting Date**

- a. March 7, 2024

**9. Adjourn**

- a. Rick McGinley adjourned the meeting at 6:30 PM

**Architectural Control Applications - 2024**

**ACC Applications - Disposition Status**

	January		February		March		April		May		June		July		August		September		October		November		December		TOTAL			
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%		
Approved	14	93%	16	89%	4	133%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	34	92%
Approved with conditions	0	0%	0	0%	0	0%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0%
Disapproved	0	0%	2	11%	0	0%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	2	5%
Additional info required	0	0%	0	0%	0	0%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0%
Incomplete	1	7%	0	0%	0	0%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	1	3%
<b>Total Applications - DECISIONED <sup>1</sup></b>	<b>15</b>	<b>100%</b>	<b>18</b>	<b>100%</b>	<b>3</b>	<b>133%</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>37</b>	<b>100%</b>
Pending <sup>2</sup>	4		0		0																							
<b>Total Applications - PENDING &amp; DECISIONED <sup>3</sup></b>	<b>19</b>		<b>18</b>		<b>4</b>																							

	January		February		March		April		May		June		July		August		September		October		November		December		TOTAL			
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%		
Addition/Rebuild/Remodel	3	21%	0	0%	1	25%	0	#DIV/0!	0	#DIV/0!	0	20%	0	#DIV/0!	0	0%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0%
Boat Lift	0	0%	0	0%	1	25%	0	#DIV/0!	0	#DIV/0!	0	0%	0	#DIV/0!	0	20%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	1	100%
Commercial	0	0%	0	0%	0	0%	0	#DIV/0!	0	#DIV/0!	0	22%	0	#DIV/0!	0	0%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0%
Deck/Dock/Lift	3	21%	4	22%	0	0%	0	#DIV/0!	0	#DIV/0!	0	22%	0	#DIV/0!	0	30%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0%
Duplex - Water Access (Land)	0	0%	0	0%	0	0%	0	#DIV/0!	0	#DIV/0!	0	0%	0	#DIV/0!	0	0%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0%
Duplex - Water Front (Canal)	0	0%	0	0%	0	0%	0	#DIV/0!	0	#DIV/0!	0	0%	0	#DIV/0!	0	0%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0%
Fence/Wall	2	14%	3	17%	0	0%	0	#DIV/0!	0	#DIV/0!	0	6%	0	#DIV/0!	0	30%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0%
Inground Pool	2	14%	7	39%	2	50%	0	#DIV/0!	0	#DIV/0!	0	6%	0	#DIV/0!	0	0%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	11	1100%
License to Encroach	0	0%	0	0%	0	0%	0	#DIV/0!	0	#DIV/0!	0	0%	0	#DIV/0!	0	0%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0%
Modification	0	0%	0	0%	0	0%	0	#DIV/0!	0	#DIV/0!	0	0%	0	#DIV/0!	0	0%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0%
Multi-family - Water Access (Land)	0	0%	0	0%	0	0%	0	#DIV/0!	0	#DIV/0!	0	0%	0	#DIV/0!	0	0%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0%
Multi-family - Water Front (Canal)	0	0%	0	0%	0	0%	0	#DIV/0!	0	#DIV/0!	0	6%	0	#DIV/0!	0	2%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0%
Pre review/Exception/Mooring/Other	0	0%	0	0%	0	0%	0	#DIV/0!	0	#DIV/0!	0	6%	0	#DIV/0!	0	0%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0%
Shade Structure	0	0%	0	0%	0	0%	0	#DIV/0!	0	#DIV/0!	0	6%	0	#DIV/0!	0	0%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0%
Single family - Water Access (Land)	2	14%	1	6%	0	0%	0	#DIV/0!	0	#DIV/0!	0	6%	0	#DIV/0!	0	0%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0%
Single family - Water Front (Canal)	1	7%	1	6%	0	0%	0	#DIV/0!	0	#DIV/0!	0	0%	0	#DIV/0!	0	0%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	2	200%
Solar Panels	0	0%	1	6%	0	0%	0	#DIV/0!	0	#DIV/0!	0	0%	0	#DIV/0!	0	20%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	1	100%
Storage Shed	1	7%	1	6%	0	0%	0	#DIV/0!	0	#DIV/0!	0	0%	0	#DIV/0!	0	0%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	1	100%
<b>Total DECISIONED</b> <b>( excludes ADD'L INFO, INCOM &amp; PENDING )</b>	<b>14</b>	<b>100%</b>	<b>18</b>	<b>100%</b>	<b>4</b>	<b>100%</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>100%</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>100%</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>1</b>	<b>100%</b>

<sup>1</sup> All applications are **decisioned** by at least three (3) members of the ACC.

<sup>2</sup> **Pending** applications have been processed by coordinator but not yet decisioned by the ACC.

<sup>3</sup> Sum of all **decisioned** and **pending** applications at specific time.

ACC Committee Member Report	January	February	March	April	May	June	July	August	September	October	November	December	Total:
Rick McGinley	16	16	1										33
Mark Drago	15	10	3										28
Tom Stull	8	7	1										16
Natasha Muse	10	7	1										18
Amber Hagopian	0	10	3										13

ACC Committee Member Chart



ACC Decided Applications

