

Architectural Control Committee – Meeting Minutes – FINAL

Date: December 8, 2021

Location: PIPOA Office, 14015 Fortuna Bay Drive

1. Call to order

- a. ACC Chair David Heitzman called the meeting to order at 5:35 PM.

2. Roll call

- a. In attendance:
 - i. ACC: David Heitzman, Bill Hibbs, Josh Senecal, Charlie Guzman
 - ii. BOD: Marvin Jones; Staff: Heather Cooley Cox
- b. Not in attendance:
 - i. ACC: Michael Hall (excused)

3. Approval of Meeting Minutes

- a. The November 2021 meeting minutes were approved.

4. Member Comments

- a. Tim Kiker, 13851 Halyard Drive, and John Pope, Newcastle Construction, discussed design options for a boat lift and dock.
- b. John Pope, Newcastle Construction, inquired about foundation options for new homes.
- c. Tom Cable, 13750 Three Fathoms Bank Drive, requested the ACC review all landscape improvements to include plants, garden fences, and the ACC should determine the location of all driveways and other improvements.

5. Old Business

- a. ACC Guidelines
 - i. The ACC approved the revised ACC Guideline document. The file will be sent to Marvin Jones for counsel & Board review, with an anticipated January go-live date.
 - ii. Marvin Jones reviewed Articles IV. and V. as it relates to architectural authority.

6. New Business

- a. None

7. Review of Applications and Variances

- a. The ACC reviewed application requests.

8. Next Meeting Date

- a. The next ACC meeting is scheduled for January 12, 2022 at 5:30 PM at the POA office.

9. Adjourn

- a. Josh made a motion to adjourn the meeting. Charlie seconded. 7:45 PM.