

# Architectural Control Committee – Meeting Minutes – FINAL

Date: August 25, 2021

Location: PIPOA Office, 14015 Fortuna Bay Drive

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## 1. Call to order

- a. ACC Chair David Heitzman called the meeting to order at 5:45 PM.

## 2. Roll call

- a. IN ATTENDANCE:
  - i. ACC: David Heitzman, Bill Hibbs, Michael Hall, Charlie Guzman, Josh Senecal
  - ii. BOD: Marvin Jones
  - iii. Staff: Heather Cooley Cox

## 3. Approval of Meeting Minutes

- a. The July 7, 2021 meeting minutes were approved.

## 4. Member Comments

- a. None

## 5. Review of Applications and Variances

- a. The ACC reviewed applications for construction. See attached ACC Application Report – Attachment A for details.
- b. On 08/27/2021, at the request of Chairman Heitzman, Bill Hibbs conducted a second review of four (4) applications previously approved with conditions. The conditional approvals were based on a misinterpretation of the restrictive covenants. The applications were re decided as “approved” by Heitzman, Hibbs and Guzman.

## 6. Old Business

- a. ACC Guidelines: Ongoing discussion regarding the proposed changes to the current ACC Guidelines document. The ACC discussed recommendations provided by PIPOA Board Attorney Greg Cagle and further reviewed based on 2021 Texas Legislative Session.

## 7. New Business

- a. The ACC unanimously agreed to utilize the architectural/legislative package offered by Cagle Pugh – Attachment B. The total cost is \$1,500. PIPOA Board approval is requested.

## 8. Next Meeting Date

- a. The next ACC meeting is scheduled for September 15, 2021 at 5:30 PM.

## 9. Adjourn

- a. Bill made a motion to adjourn the meeting. Charlie seconded. The meeting was adjourned at 7:15 PM.